

TXU Energy Retail Company LLC
P.O. Box 650764
Dallas, TX, 75265-0764

Subject: Completion of Tax Exemption Certificate

Sir or Madam,

Thank you for choosing TXU Energy Retail Company LLC ("TXU Energy") to serve as your retail electric provider ("REP"). TXU Energy looks forward to helping you to meet your electric needs.

Our records indicate that you may be exempt from paying sales tax or that you have requested information regarding exemption from sales tax. State and local governing authorities require that TXU Energy collect and remit to the applicable taxing authority certain taxes on the sale and purchase of electricity to non-exempt customers; however TXU Energy is not required to do so with respect to exempt customers from whom TXU Energy has received a properly completed Tax Exemption Certificate ("Certificate").

To expedite this process, TXU Energy is attaching a copy of a Certificate. Please take the following steps to complete this process:

- Complete Section A or B or C of the Certificate, whichever applies to you. If the exemption is based on Section C, a registered engineer must complete or attach his or her seal to the certificate.
- Complete Customer Certification. If applicable, have an officer or director complete and sign the Customer Certification. If your business has authorized an agent to complete and sign the Certificate and Customer Certification, one of your officers or directors must instead complete and sign the Power of Attorney.
- Return your completed Certificate to the Sales Tax Processing Group at the following address:

TXU Energy Retail Company LLC
Sales Tax Processing
P.O. Box 223864
Dallas, TX, 75222-3864
Facsimile: 1-877-460-7064
Email: SalesTax@TXU.com

Please note that you will be billed sales tax until TXU Energy has received a properly completed Certificate which demonstrates a valid exemption from sales tax.

Again, thank you for choosing TXU Energy as your REP.

Sincerely,
TXU Energy LLC



TXU Energy Retail Company LLC
Texas Sales Tax Exemption Certificate

Account Name (on Seller's records)	
Service Address	City, State, Zip

PROVIDE ACCOUNT NO. AND ESI ID OR METER NO.

Account No. (For multiple accounts, staple additional listing signed by the customer to this form.)
ESI ID or Meter No. (For multiple accounts, staple additional listing signed by the customer to this form.)

PLEASE COMPLETE ONLY ONE SECTION A OR B OR C (AS APPLICABLE)

SECTION A
(Utility Study Not Required for 100% Nontaxable Usage)

Customer declares electricity is purchased **100%** for the following nontaxable purpose:
CHECK ONLY ONE:

- (1) Residential / Apartment / Nursing Home/Campground
- (2) Government entity
- (3) Exempt organization
- (4) Exploring, producing or transporting material extracted from earth
- (5) Commercial Agriculture and Timber Operations – Registration No. _____
- (6) Electrical Processes – electroplating, electrolysis, cathodic protection
- (7) Railroad – operation of locomotives and trains
- (8) Manufacturing, processing or fabricating personal property for resale other than food for immediate consumption
- (9) Resale – Sales Tax Permit No. _____ State Issuing Permit _____
- (10) Texas Direct Pay Permit – No. _____
- (11) Other nontaxable use (specify **exact use**) _____

SECTION B
(Utility Study Not Required – Only for Use By Apartment Complexes, Campgrounds, or Cotton Gins)

- (1) Customer declares electricity is used less than 100%, but more than 50%, for residential purpose in an apartment complex
- (2) Customer declares electricity is used less than 100%, but more than 50%, for residential purpose in a campground
- (3) Customer declares electricity is used less than 100%, but more than 50%, for processing in a cotton gin.

SECTION C
(Predominant Use Exemption)

Customer declares electricity is used less than 100%, but more than 50%, for a nontaxable purpose and affirms that a valid and complete study has been performed which shows that _____% of electricity is used for the following nontaxable purpose:

CHECK ONLY ONE:

- Manufacturing, processing or fabricating property for resale
- Other nontaxable use (specify **exact use**) _____

To claim this exemption, the seal of a registered engineer must be affixed to this document **(Affix seal below)**

OR
The following is to be completed by an engineer:

Type or Print - Engineer's Name _____, having an engineering degree from an accredited engineering college, certifies the accuracy of the above-mentioned study.

Engineer's Signature _____

Date Signed _____

Customer Certification

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code; Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give this certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree. If resale is claimed, I certify that the purchaser is engaged in the business of selling electricity and that the purchases covered by this certificate are exempt from Texas state and local sales and use tax.

Authorized Signature* _____ Date Signed _____

Print Name _____ Telephone No. _____

Official Title _____

*If signed by Agent or other representative, Power of Attorney must be completed. (See page 3)
**If claiming refund of past sales taxes, Claim for Refund must be completed. (See page 4)



TXU Energy Retail Company LLC
Texas Sales Tax Exemption Certificate

POWER OF ATTORNEY
(to be used only if appointing an agent)

I hereby execute this POWER OF ATTORNEY , appointing _____ as my attorney-in-fact for the purpose of attempting to qualify my purchases of electricity used in an exempt manner for sales tax exemption and/or refund.

Dated _____ day of _____ , _____

Customer Signature

Print Name

Account Name (on Seller's Records)

Account No. (for multiple accounts, staple additional listing signed by the customer to this form)

ESI ID or Meter No. (for multiple accounts, staple additional listing signed by the customer to this form)

Before me on this _____ day of _____, _____, appeared _____ known to me to be the person who has subscribed his/her name to the foregoing instrument.

(Affix notary seal below)

Notary Public in and for the State of Texas

REFUND OF SALES/TAX USE

A. Customer Does Not Have Sales/Use Tax Permit

For refund of past sales/use tax if customer has not been issued a Texas Sales/Use Tax Permit, please check this box, and state the applicable refund time period if it is less than the maximum four (4) years (From _____ To _____). By return mail, TXU Energy Retail will send customer a Texas Assignment of Right to Refund and a Texas Claim for Assigned Refund (Texas Comptroller Form 00-957). To assist customer's completion of the Texas Claim for Assigned Refund form, TXU Energy will also send customer a schedule of taxes billed during the applicable time period. The Assignment of Right to Refund and the completed Texas Claim for Assigned Refund should be sent by customer to: Sales Tax Refunds Verification Section, Comptroller of Public Accounts, 111 E. 17th Street, Austin, TX 78774-0100. For additional information about refund requirements see State Comptroller website at www.window.state.tx.us.

B. Customer Does Have Sales/Use Tax Permit

For refund of past sales/use tax if customer has been issued a Texas Sales/Use Tax Permit, please check this box, and state the applicable refund time period if it is less than the maximum four (4) years (From _____ To _____). By return mail, TXU Energy Retail will send customer a schedule of taxes billed during the applicable time period to assist customer's preparation of the claim for refund. In accordance with Tax Code Ann. § 151.430 and Comptroller Rule 134 Tex. Admin. Code § 3.325, customer should either claim a credit on its next sales/use tax return, or claim a refund directly from the Texas Comptroller. If customer chooses the latter, the claim for refund should be sent to: Sales Tax Refunds Verification Section, Comptroller of Public Accounts, 111 E. 17th Street, Austin, TX 78774-0100. For additional information see State Comptroller website at www.window.state.tx.us.

Account No. (For multiple accounts, staple additional listing signed by the customer to this form)

Account Name (on Seller's record)

ESI ID or Meter No. (For multiple accounts, staple additional listing signed by the customer to this form)

Service Address

City, State, Zip

Authorized Signature*

Date Signed

Print Name

Official Title

Return Completed Form to:
TXU Energy Retail Company LLC
Sales Tax Processing
P.O. Box 223864
Dallas, Texas 75222-3864

By Facsimile or Email:
1-877-460-7064
SalesTax@TXU.com

* If signed by Agent or other representative, Power of Attorney must be completed. (See page 3)



TXU Energy Retail Company LLC
Texas Sales Tax Exemption Certificate – Multiple Accounts

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

Account Name (on Seller's records)	
Account No.	ESI ID or Meter No.
Service Address	City, State, Zip

_____	_____
Authorized Signature*	Date Signed
_____	_____
Print Name	Telephone No.

Official Title	
*If signed by Agent or other representative, Power of Attorney must be completed. (See Exemption Certificate)	